

Automatic Water Utility Bill Payment Sign Up Sheet

Please fill out the following information and mail the slip to:

Lakeland Water Utility
PO Box 321
Lakeland MN 55043-0321

City Hall - Lakeland Water Utility
1190 Saint Croix Trail South
Lakeland, MN 55043-0321

Or email to: waterdept@ci.lakeland.mn.us

Or drop off in the Utility payment drop box at City Hall or Water Utility Plant 2.

Name (As appears on bank account): _____

Water Utility Account Number: _____

Address: _____

City: _____

Zip Code: _____

Phone Number: _____

Date: _____

Type of Account (check one):

Checking or

Savings

Bank Routing #: _____

Bank Account #: _____

Authorized Signature: _____

The diagram shows a check with the following fields and labels:

- Your Name** and **Your Address** at the top left.
- DATE** at the top right.
- 1035** in the top right corner.
- PAY TO THE ORDER OF** and a dollar sign followed by a box for the amount.
- DOLLARS** at the bottom right of the amount box.
- Your Bank Name** at the bottom left.
- MEMO** at the bottom left.
- 123456789** (Routing Number) at the bottom left.
- 987654321** (Account Number) at the bottom center.
- 1035** (Check Number) at the bottom right.

Labels below the check:

- Routing Number** (under 123456789)
- Account Number** (under 987654321)
- Check Number** (under 1035)